

Accounting Technician

The Alaska Industrial Development and Export Authority (AIDEA) and the Alaska Energy Authority (AEA), public corporations of the State of Alaska, are recruiting for an Accounting Technician (PCN 08-0221). This position provides accounting support for AIDEA's capital projects which includes coding and processing invoices, preparing invoices and receiving and recording payments relating to AIDEA capital projects. This position also prepares journal entries as needed, and maintains and reports accounting and budget information for AIDEA's capital projects. This position is a Range 14/15 Flex, and is located in Anchorage.

Submit your completed application and resume to Human Resources, AIDEA, 813 W. Northern Lights Blvd., Anchorage, AK 99503, by email to hr@aidea.org, or by fax to (907) 771-3946.

You MUST complete an employment application in order to be considered. Application and resume must be received no later than 5:00 p.m. on Wednesday, May 17, 2017.

The state of Alaska is an EEO/ADD employer. Individuals requiring accommodations should call 1-800-587-0430 or 465-4095 in Juneau or (907) 465-3412 (TTY).