

Alaska Industrial Development and Export Authority  
**BOARD MEETING MINUTES**  
**December 15, 2010**  
Anchorage, Alaska; Rancho Mirage, California;  
and Phnom Penh, Cambodia

**1. CALL TO ORDER**

Chairman John Winther called the meeting of the Alaska Industrial Development and Export Authority to order on December 15, 2010 at 9:33 a.m.

**2. ROLL CALL: BOARD**

A quorum was established.

Members participating via teleconference: Chair John Winther (Public Member) from Rancho Mirage, California; Susan Bell (Commissioner, Department of Commerce, Community & Economic Development); Jerry Burnett (Deputy Commissioner, Department of Revenue); Mike Felix (Public Member) from Anchorage; and Robert Sheldon (Public Member) from Phnom Penh, Cambodia.

**3. AGENDA APPROVAL**

The agenda was approved.

**4. ROLL CALL: STAFF, PUBLIC**

Staff present in Anchorage: Ted Leonard (Executive Director); Mike Harper (AEA Acting Executive Director); Chris Anderson (Deputy Director-Commercial Finance); Peter Crimp (AEA Deputy Director-AEEE); Sara Fisher-Goad (Deputy Director-Operations); James Hemsath (Deputy Director-Development Finance); Valorie Walker (Deputy Director-Finance); Mike Catsi (Business Development Officer); Bryan Carey (Technical Engineer); Mark Davis (Economic Development Officer); Karsten Rodvik (External Affairs Project Manager); Mark Schimscheimer (Project Manager); Marge Cabanski (Administrative Assistant); May Clark (Administrative Assistant); Sherrie Siverson (Executive Assistant); and Teri Webster (Administrative Assistant).

Others present in Anchorage: Brian Bjorkquist (Department of Law); Tim Bradner (Alaska Journal of Commerce); Catherine Claxton (Northrim Bank).

Participating via teleconference: Mark Gardiner (Western Financial Group); and Garrett Parks (Public).

*Listen to the full audio recording of the 12/15/2010 meeting at <http://www.aidea.org/boardmin.html>*

**5. PUBLIC COMMENTS**

There were no public comments.

**6. NEW BUSINESS**

**6A. Resolution No. G10-21 Adoption of emergency regulations related to the Loan Participation Program**

Mr. Leonard reviewed Resolution G10-21. This emergency regulation will change the method of setting loan interest rates. In September, staff switched from using a market-based rate to using the Federal Home Loan Bank index closest to the maturity of the loan and setting a floor. The index worked well through November, but due to recent market fluctuations, we believe we need to make a modification to the formula. The modification would add 100 basis points to variable index numbers and leave the floor alone. This allows rates to float as the index goes up and down.

Staff are currently in the process of implementing this index driven approach. They will monitor the market, make recommendations, and bring these to the Board periodically. This change to an index driven approach will provide flexibility to respond rapidly to market fluctuations.

Mr. Leonard said staff will bring additional recommendations related to this index to the Board on January 13, 2011.

**MOTION: Mr. Sheldon moved to adopt Resolution No. G10-21. Seconded by Commissioner Bell. There being no discussion, the question was called. A roll call vote was taken and the motion passed with Mr. Sheldon, Mr. Winther, Mr. Felix, Commissioner Bell and Deputy Commissioner Burnett voting yea.**

Mr. Winther welcomed Deputy Commissioner Jerry Burnett.

**8. ADJOURNMENT**

There being no further business of the Board, the meeting was adjourned at 9:42 a.m.

  
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Ted Leonard, Executive Director/Secretary  
Alaska Industrial Development and Export Authority